



Feb. 10, 2026 Minutes of PAC Meeting

Location: Edith Cavell library

Time: 7:00 p.m. PST

PAC website: <https://cavellpac.wixsite.com/cavell>

1. Welcome — meeting called to order by Megha Bahree

With deep gratitude and respect, I acknowledge we are on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliilwətał (Tseilil-Waututh Nation).

2. Review/approve December 2025 minutes

Motion: Brenda Brown

Second: Sara

Approved

3. Principal's report — Andrea Greenhalgh

- [Kelty Mental Health Kind Mind Program](#)
 - A school-based conversation around mental health
 - Last week of February to mid-April
 - Age-appropriate booklets will be sent back and forth from school to home (more information to come once materials arrive at Cavell)

- **Kindness month** is our focus during February at Cavell.
 - Watch our tree in the hallway transform over the next week as a kindness tree.
 - **Pink Shirt Day** – day to make a stand against bullying is on **Wednesday, Feb. 25** this year
- Ms. Katelyn, the music teacher, is organizing an **intermediate-based musical medley show** on **April 23** at 1:30. Divisions 1-6. More information to come. Parents will be invited.
- **VSB budget process** has begun. Share your thoughts via email with the budget team at budget@vsb.bc.ca
- **Satisfaction Surveys** are open until May 1. **Grade 4 and 7 students** will complete just prior or soon after returning from Spring Break. **Grade 4 and 7 families** will receive a notice from the school soon. Families are encouraged to provide feedback at: <https://www.awinfosys.com/SurveyFull1/central/main/access.asp>
 - Families can access past survey results online (and can compare Cavell's results to other schools).

4. Douglas Park Community Centre report — Megha Bahree

(There was nothing to report at time of meeting, but Cynthia sent this to Megha afterwards):

Unfortunately, I am not able to speak with a programmer or youth worker right now, but to my knowledge **Friday Night Fun** is running and there are a few openings. Looks like it's calculated at \$5.00/week. More info [here](#).

To my knowledge, the **open gym** is running on **Fridays, 3:15-4:15pm and it is free**.

5. Finance/treasurer's report — Susie Jagpal

See attached report.

- We've fundraised about \$13,057 to date
- We still need to raise about \$21,942 to meet our annual fundraising goal
- To review all ongoing fundraisers, go to the [PAC's website](#)

6. DPAC report — Brenda Brown

See attached notes (x2)

At the January DPAC general meeting there was a **presentation about vaping** from The **McCreary Centre Society**. McCreary Centre Society is a non-governmental non-profit organization based in Vancouver that is committed to improving the health of BC youth through research, evaluation, and community-based projects. McCreary is best known for the BC

Adolescent Health Survey, a province-wide survey of students in Grades 7–12, administered every 5 years since 1992. (Notes from the presentation attached.)

On Thursday, February 5, I attended an **emergency DPAC Executive meeting**. The DPAC Chair, Melanie Cheng, has resigned from her position. She unfortunately controlled all aspects of the Communications and Digital Assets for DPAC, everything was in her name. She resigned with the intent to run for a Vancouver School Board Trustee position. The DPAC website was linked to Melanie's credit card, which she removed as a payment when she resigned. This triggered the site being taken down, and as of our PAC meeting, it is still not accessible and up and running again.

This lack of succession planning and poor transition is frustrating for the DPAC and they are very worried about the **reputational damage** Melanie has inflicted on them, however, they are optimistic about regaining access to all their digital assets.

The VSB controller, Flavia, is refusing to reimburse DPAC for expenses until they can prove that they control their digital assets. The Outgoing Chair, Kyenta, has helped them regain access to Mailchimp, so they said that they will be able to email all Chairs and DPAC reps from this email list. (See letter attached I received from the DPAC Secretary for their communication on this matter.)

Q: Is this something Cavell parents should be concerned about?

- The body that advocates for schools is in turmoil, and Cavell parents could be concerned about that. In the past, they've advocated around seismic upgrades, COVID safety concerns, etc.
- DPAC no longer has an operational budget from the VSB. They used to receive \$30k from the VSB.

7. Portables update – Brielle Morgan

- [Letter to VSB](#) was sent January 27, 2026 to info@vsb.bc.ca. No reply to date.
- BM will call tomorrow to check that letter was received. I'll also email our trustee (Victoria) and cc DPAC and other trustees.

8. Fundraising report

- **Booster Juice grad fundraiser – Alison Seto**
 - Scheduled through the end of April
 - It's been quite successful, raises about \$170/month
 - A **current grade 6 parent** could take it over and start building funds for next year's grad. Meredith will send a note out to grade 6 parents to ask if they want to take it on. Involves some backend work on Square (i.e., 15 min per month); and 30-60 minutes on the day of. Ideally grade 7 students help out.

- Alternatively, a parent from any grade could take it over as a general school fundraiser
- **Sushi lunch – Emma**
 - It's been pretty successful
 - It's on the first Wednesday of the month
 - Emma will continue running it, but she **needs volunteers to help with delivery** (sorting food by division)

9. Social committee update — Rosina Cuk (via note)

See attached slides and [detailed Carnival report](#)

Family pajama dance night:

- We need to make \$1,200 to cover costs of dj
- Suggestion: create post that can be shared through class parent WhatsApp groups.

Carnival:

Our fundraising goal is approximately **\$5,000**, which would cover the majority of the carnival costs. [Areas where support would be especially appreciated:](#)

- **Mini Yearbook & Program:** I've secured a printing sponsor. I'm now looking for class events or field trip photos from each division. Please let me know if you have photos to share.
- **Ads & Sponsorship ([Carnival Sponsorship and Donation Opportunity](#)):** We'll be selling ads in the program and are actively seeking sponsors. If your company—or someone you know—may be interested in advertising or donating in exchange for a tax receipt, please help spread the word.
- **Vendors:** we will be inviting **local artisans and makers** to join us at the school carnival. This initiative will bring together talented makers, local businesses, and school families, offering an opportunity to showcase their crafts, connect with the community, and support our students. If you know any talented artists or makers, please pass along the vendor application. Fees are nominal (**range from \$5–\$30**) and focused on community building.
 - [Vendor invitation](#)
 - [Vendor Application Form](#)

Businesses can support the carnival in several ways:

- Advertising in the carnival program / mini yearbook
- In-kind donations (activities or entertainment)
- Monetary donations via SchoolCashOnline (eligible for tax receipts)

VOLUNTEERS ARE NEEDED

In 2024 and 2025, the carnival required between **270 and 306 volunteer shifts**. These shifts were covered by **124–125 individual volunteers**, including Grade 6–7 students, high school volunteers, and Cavell staff.

10. Family photo shoots - Meredith

- Photographer who did it before is available to do it again this year
- Proposed dates: April 26 and May 2 (TBC)
- Alison S. will support Meredith with setting up a payment system for this
- Meredith will send blurb to Allison T. so it can go on website, social accounts

11. Lunch tables

- Some parents have raised concerns that children are sitting on the floor during lunch as there aren't enough tables
- Andrea: Some kids choose to sit on the floor instead of sitting at their assigned table. Tends to be older kids. The school can put out a couple more tables
- Q: can kids eat in shifts — younger kids first, then older kids after? Andrea: we tried this before and logistically it hasn't worked because this would require more Supervision Aides.

12. AI in VSB

Parents concerned about the use of Generative AI in schools created a petition. See [here](#).

13. New business

(nothing raised)

14. Volunteer opportunities

- Carnival committee ([Sign Up Genius](#))
- Grad committee (contact Alison Seto)
- Fundraising / social committee ([Sign Up Genius](#))
- Looking for Hot Lunch Volunteer (call to go out in Jan)
- Please let us know or visit <https://cavellpac.wixsite.com/cavell/about> if you are interested in any positions

15. Adjourn

TREASURER'S REPORT

Edith Cavell Elementary PAC Meeting
10 February 2026

AGENDA

1. Current bank balances
2. Fundraising Goal
3. Fundraiser Profits
4. Approved Budget
5. Technology Drive

BANK BALANCES AS AT 10 FEBRUARY 2026

Account	Available Balance
Chequing account @ Feb 10, 2026	\$23,012.40
School PAC account (Direct Donations)	\$9,259.30
Gaming account @ Feb 10, 2026	\$6,440.20
Total	\$38,711.90
Uncashed cheques	-\$764.75
Undeposited funds	\$925.18
Cash Float	\$382.40
Accounts Receivable	\$0.00
Accounts Payable (Known Amounts)	-\$2,180.06
Walkathon Tech Fund included above	-\$4,665.00
Total	\$32,409.67

Includes \$4,665 funds from Walkathon that may have been spent, waiting for the Jan month end numbers. Walkathon amount deducted below.

Includes regular A/P, plus Grad fundraisers (Booster J, movie)

Net profits from walkathon less \$755.15 paid

TOTAL FUNDS AVAILABLE & FUNDRAISING GOAL

10 FEBRUARY 2026

Total funds available	\$32,409.67
Gaming grant 2025/2026 (\$6,460)	RECEIVED
Total funds available	\$32,409.67
2025 - 2026 school budgeted programs remaining	-\$5,040.00
Balance	\$27,369.67
<i>Fundraising goal - Regular</i>	<i>\$35,000.00</i>
<i>Fundraising profits thus far</i>	<i>\$13,057.06</i>
<i>Fundraising still to be raised</i>	<i>\$21,942.94</i>

YTD FUNDRAISER PROFITS

10 FEBRUARY 2026

Fundraiser	Month(s)	YTD Net Profits
Direct Donations (see Walkathon)	Nov to June	\$ 150
Walkathon (Technology drive)	October	\$ 5,420
Pizza Hot Lunch	TBD	\$ 1,357
Sun Oka Apple Fundraiser	October	\$ 1,192
Subway Hot Lunch	TBD	\$ 313
Foodie Kidz Hot Lunch	TBD	\$ 1,483
TruEarth	Oct & Feb	\$ 28
Purdy's	Dec	\$ 925
Neufeld Farms	December	\$ 760
Mabel's Labels	Sept to June	\$ 53
Movie Nights incl. donations	Sept	\$ 931
Cobbs	TBD	
Pedal Heads	TBD	
Carnival	May	\$ (1,539)
School Dance	Feb	\$ (708)
Silent Auction	April	
Spiritwear	Jan	
Stong's Market	Sept to June	\$ 818
Sushi Hot Lunch	Feb to June	\$ 128
Just Mulch	TBD	
New Year Skate	Jan	\$ 434
Miso Taco	TBD	\$ 1,312
TOTAL YTD		\$ 13,057

BUDGET 2025/2026

		2024-2025	2025-2026		
	Category	Budget (Approved)	Budget (Approved)	PAID	REMAINING AMOUNT OWII
Hamber Student Bursary	Awards/Bursaries	(\$500.00)	(\$500.00)		(\$500.00)
Bank Fees (gaming acct)	PAC admin		(\$60.00)		(\$60.00)
Classroom Funds	Classroom Funds	(\$4,980.00)	(\$6,640.00)	\$6,640.00	\$0.00
Classroom literacy	Classroom Funds	(\$1,400.00)	(\$1,400.00)	\$1,400.00	\$0.00
Music Teacher Funds			(\$200.00)	\$200.00	\$0.00
Welcome back coffee	Community	(\$250.00)	(\$250.00)		(\$250.00)
Welcome back social- Meet & Greet	Community	(\$200.00)	\$0.00		\$0.00
Field Trips	Field Trip	(\$4,980.00)	\$0.00		\$0.00
PAC Meeting babysitting	PAC admin	(\$150.00)	(\$150.00)	\$60.00	(\$90.00)
School Assistance Fund	Resource		(\$531.07)	\$531.07	\$0.00
Resource Teacher Funding	Resource	(\$200.00)	(\$560.00)	\$560.00	\$0.00
SSA funding	Resource	(\$325.00)	(\$325.00)	\$325.00	\$0.00
Art supplies	School Equipment	(\$500.00)	(\$500.00)	\$500.00	\$0.00
PE Equipment (Dodge ball pinnies)	School Equipment	(\$650.00)	\$0.00		\$0.00
Author	School Equipment	(\$1,000.00)	(\$1,000.00)	\$1,000.00	\$0.00
Library Additions	School Equipment	(\$1,600.00)	(\$1,850.00)	\$1,850.00	\$0.00
Grade 7 Celebration	School Events	(\$1,750.00)	(\$1,500.00)		(\$1,500.00)
Whole school activity TBD	School Events	(\$1,500.00)	(\$1,500.00)	\$1,500.00	\$0.00
Saleema Noon (K-7)	School Events	\$0.00	(\$1,800.00)	\$1,785.00	(\$15.00)
School Performances	School Events	(\$1,800.00)	(\$1,800.00)	\$1,800.00	\$0.00

BUDGET 2025/2026

		2024-2025	2025-2026		
	Category	Budget (Approved)	Budget (Approved)	PAID	REMAINING AMOUNT OWING
Sports Day	School Events	(\$125.00)	(\$125.00)		(\$125.00)
Teacher Appreciation	School Events	(\$250.00)	\$0.00		\$0.00
Mystery Science (K-5)	School Events	(\$1,400.00)	(\$400.00)	\$400.00	\$0.00
Social Clubs	School Events		(\$100.00)	\$100.00	\$0.00
SEL Regulation Tools	Teacher - Resource		(\$2,000.00)	\$2,000.00	\$0.00
Replacement Gym Speaker	School Equipment		(\$600.00)	\$600.00	\$0.00
Xylophone	School Equipment		(\$450.00)	\$450.00	\$0.00
Team Jerseys & Dodgeballs	School Equipment		(\$750.00)	\$750.00	\$0.00
Primary Home Reading Book Program	Teacher - Classroom		(\$1,500.00)	\$1,500.00	\$0.00
Resource Team Library	Teacher - Library		(\$450.00)	\$450.00	\$0.00
Garden Boxes	School		(\$2,500.00)		(\$2,500.00)
iPad Keyboards	Teacher - Classroom		(\$475.00)	\$475.00	\$0.00
Bluetooth speaker	School Equipment	(\$1,200.00)	\$0.00		\$0.00
Basketball hoops for gym side walls	School Equipment	(\$500.00)	\$0.00		\$0.00
Kitchen MPR supplies for baking/cooking	School Equipment	(\$500.00)	\$0.00		\$0.00
KM club ribbons	School Equipment	(\$750.00)	\$0.00		\$0.00
Sports jerseys	School Equipment	(\$750.00)	\$0.00		\$0.00
Podcast microphones	School Equipment	(\$400.00)	\$0.00		\$0.00
GRAND TOTAL		(\$27,660.00)	(\$29,916.07)	\$24,876.07	(\$5,040.00)

February, 8, 2026

Dear PACs and DPAC Representatives,

This letter is intended to provide further information about the current situation with the DPAC Executive and our digital platforms. We want to ensure all PACs and DPAC Representatives have accurate and up-to-date information. We are currently navigating this unexpected transition, which occurred without prior notice to the Executive.

As of Monday February 2nd, nobody on the Executive had been given access to the website administration or service provider. After the Chair's sudden departure on February 3rd, it took some time to confirm whether any member of the Executive had access to the website and to reset passwords. We are also still determining whether we have access to all other DPAC digital accounts and confirming an accurate membership list.

Going forward, the Executive will authorize a plan for paying for our operational expenses related to our digital accounts, which may take some time. Because the VSB has decided not to provide DPAC with an operating budget this year, we must ensure that all necessary activities can be carried out using only our Gaming Grant allocation of \$215 per month.

Vancouver DPAC e-mail is the only official communication channel we are using until the Executive has completed the transition. No official DPAC communications are done via WhatsApp.

We appreciate your understanding that we are all parent volunteers, and this transition is taking considerable time and energy. The Executive is working hard to get our organization through this period as smoothly as possible so we can continue to inform and serve our parent and student community. Thank you for your patience.

We will be sending an additional email to all PACs and DPAC Representatives early this week regarding the Executive Meeting on February 12th.

For now, please review recent meeting minutes for further information. DPAC bylaws and calendar are also linked below.

- Agendas & Minutes folder [\[link\]](#)
 - January 8 minutes [\[link\]](#)
 - February 5 minutes [\[link\]](#)
- DPAC Bylaws [\[link\]](#)
- Calendar of upcoming meetings and events [\[link\]](#)

Please do not hesitate to contact us with any questions at contactus@vancouverdpac.org.

Thank you for your continued commitment and engagement.

Sincerely,

The Vancouver DPAC Executive

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Sherry Breshears
Secretary | Vancouver DPAC

Working on the traditional, unceded territory of the Musqueam, Squamish, and Tsleil-Waututh Coast Salish Peoples

Website: vancouverdpac.org | Twitter: [@VanDPAC](https://twitter.com/VanDPAC) | Facebook: [@VSBDPAC](https://www.facebook.com/VSBDPAC)

McCreary Centre Society: Presentation to Vancouver DPAC

January 22, 2026 | 7:00pm

Overview:

McCreary Centre Society is a non-governmental non-profit organization based in Vancouver that is committed to improving the health of BC youth through research, evaluation, and community-based projects. McCreary is best known for the BC Adolescent Health Survey, a province-wide survey of students in Grades 7–12, administered every 5 years since 1992. The Society also conducts regular surveys of youth not captured in a mainstream school-based survey, as well as other surveys on special and emerging topics related to adolescent health. The Society is widely regarded for its engagement of young people in all aspects of its work.

In this presentation, Evelyn McGowan, Director of Community Engagement, will introduce McCreary's work, and share local and provincial findings related to vaping and the use of other nicotine products.

Presentation outline:

1. Introduction to McCreary:
 - a. Overview of adolescent health surveys.
 - b. Introduction to youth- and community-engagement projects and approach.
2. Key findings: [Vancouver Health Service Delivery Area-level findings from the 2023 BC Adolescent Health Survey](#).
 - a. Brief introduction to overall findings and trends (e.g., demographic trends, physical health ratings and trends, mental health ratings, substance use rates and trends).
 - b. Sharing findings related to vaping and tobacco use, including risk and protective factors.
3. Key findings: Provincial findings from the [2025 Youth-led survey on vaping, nicotine pouches, and other nicotine products](#).
 - a. Profile of youth who vaping or use nicotine pouches or other nicotine products.
 - b. Youth's experiences with vaping: frequency of use; associations with mental and physical health ratings, relationships; reported reasons for vaping; where youth sourced their products; vaping reduction and cessation behaviours, reasons, and supports.
 - c. Accessing information about vaping: where you seek reliable information, vaping-related advertisements.
 - d. Vaping and school: experiences at schools, including in bathrooms; perceptions of school policies.
 - e. Youth recommendations to support youth who vape or use nicotine pouches, including to reduce or stop vaping.
 - f. Resources for youth, parents and caregivers, and schools.
4. Throughout: inclusion of BC youth's reflections on vaping from [The Whole Picture: Youth's reflections on the 2023 BC Adolescent Health Survey](#).
5. Questions, discussion, and next steps.

EDITH CAVELL PAC MEETING

SOCIAL COMMITTEE REPORT

TUESDAY FEB 10, 2026 7PM



NEW YEAR FAMILY SKATE

JAN 3, 2026, 9-11AM

Thank you everyone for coming.

We sold ~170 tickets. The skating rink capacity is 120 at any given time. The rink is not packed. I would suggest to set the ticket sell to around 200 and allow drop in as space is allowed.

Hot chocolate & snack sell: ~\$70

Ticket: ~\$1,112



Edith Cavell Elementary PAC Presents

New Year Family Skate

Kick off 2026 with some fun on the ice! Join us for a Family Skate. Bring your mittens, smiles, and family spirit — let's glide into the new year together!



Sat. Jan 3, 2026



Hillcrest Rink

4575 Clancy Loranger Way

**GET YOUR
TICKETS NOW**



- ⚡ \$4 per person or \$12 per family (2 adults, 2 kids)
- ⚡ Skate rentals available for \$4
- ⚡ Hot chocolate and coffee will be available by donation

FAMILY PAJAMA DANCE NIGHT

Date: Friday, Feb 20

Time: Door Opens @ 5pm

Location: Cavell Gymnasium

Tickets are \$5-\$15/student.

We believe in making this event accessible to everyone. Our goal is to keep this event accessible to everyone, so families are encouraged to pay what they can.

Parents/Guardians: FREE, Siblings under 5 yrs: FREE

Students are required to have parent supervision, maximum 3 students per parent.

VOLUNTEER NEEDED



2026 CAVELL CARNIVAL



Full February update for the carnival is attached.

Highlight on what we have done

Vancouver Tap Dance Society confirmed

Tube Steak is confirmed

Donation from grocery stores are rolling in

Highlight on what we are working on

Mini Yearbook & Program

ADs & Sponsorship

Vendors

PRIZE DONATION

[Amazon Wish List](#)

We are looking for items such as:

Gently used toys

Unopened cans or non-perishable food items

Bottles of wine

Jars of pickles or preserves

Any other fun or useful items you think could be a prize at the carnival

